



## DRIVER

The driver position assist in pickups and deliveries for Eloise Cooking Pot Food Bank. The driver pickups donations from donors at various locations. Additionally, the driver loads and unloads the vehicle when necessary and prepares for home deliveries.

### ***Responsibilities, includes but does not limit to:***

Maintain and establish working relationship with donors during pick up

- Pickup donations from donors on time
- Verify the product in which you are receiving and sign for product if require
- Inspect product upon loading and unloading

Prepare deliveries with Food Bank manager for home delivery program

- prepare boxes of food for deliveries
- orchestrate delivery routes
- Loading and unloading the vehicle for deliveries

Organize deliveries/pickups at the food bank

- Rotate food in and out of food bank storage area
- Assist in bring donations into the food bank
- Perform duties in a safe manner

### ***Qualifications***

- High School Diploma or equivalent or has at least two years of management experience
- Excellent customer service skills
- Ability to lift up 50 lbs. safely
- Maintain valid driver's license and maintain outstanding driving record
- Maintain good relationship with our donors
- Maintain professional appearance when making deliveries
- Two years of experience within related programs. The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.



**Benefits:** \$16-\$22 an hour DOE. Medical, Dental, vision, 2 week vacation, sick time, 403 retirement, 15 holidays, bonuses, uber and cell phone credit. Must have flexible schedule and be available up to 40 hours a week. Must have a valid driver's license and be insurance and able to pass a drug test. Previous experience is a plus. Please provide a cover letter outlining work experience and wage preference. This job is a FULL TIME, Position. Please submit a cover letter, resume, and wage requirements to [info@themadfseattle.org](mailto:info@themadfseattle.org).

Eloise Cooking Pot Food Bank is a program of making a Difference Foundation. MADF is an **equal opportunity** employer. All applicants will be considered for **employment** without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. To learn more about the organization please visit [www.themadf.org](http://www.themadf.org). MADF is a religious organization.